

ORGANIZATIONAL CHART

Directions

Select a newspaper article to read and use with the Organizational Chart to prepare to write a five paragraph essay.

Write the topic of the essay in the top box. As you read the article, look for three topical headings that cover information in the article. Write these topical headings in the *Subtopics* boxes.

Next, read for specific details for each subtopic heading. List as much information as you can under each heading, rearranging the order of information by numbering the bubbles on the left. You may rearrange the order of the subtopics by assigning numbers to the boxes.

Write key introductory phrases in the space labeled *Introduction* at the top of the page. You will use this information to prepare your **thesis statement**.

Add concluding thoughts that draw together the information you gathered.

You are now ready to use this information to write the essay.

TOPIC:

INTRODUCTION

SUBTOPICS:

SUBTOPICS:

SUBTOPICS:

DETAILS:

● _____

● _____

● _____

● _____

● _____

DETAILS:

● _____

● _____

● _____

● _____

● _____

DETAILS:

● _____

● _____

● _____

● _____

● _____

CONCLUSION:

RUBRIC

Self-Check

1. I read the article and wrote the main topic in the box at the top of the page.
2. I identified three subtopics and wrote these in the rectangular boxes. If necessary, I reordered the subtopics by assigning numbers to the boxes.
3. I reread the article, listed at least four details under each subtopic heading, and reordered these details by placing numbers in the bubbles to the left.
4. I wrote key introductory phrases at the top of the organizer and added concluding thoughts on the lines at the bottom.